

# Family Assessment and Case Plan

The Family Assessment and Case Plan is now created under the Ongoing Services section of Create > Case Work

Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

**eWiSACWIS** Print Spell Check Help

**Create Case Items**

- Administration
- Adoption
- Assessment
- Education
- Eligibility
- ICPC
- Legal
- Medical/Mental Health
- Narrative
- Ongoing Services** Family Assessment and Case Plan
- Payment
- Placement
- Planning
- Safety Assessment
- Safety Services
- Strengths and Needs

**Cases**

- Dance, Safety
- Waukesha, Mother

**Case Participants**

- Mother Waukesha , Reference Person
- Father Waukesha , Present Spouse
- Son Waukesha , Biological Child
- Daughter Waukesha , Biological Child

Create Close

Done Trusted sites

# Initial Assessment Selection Page

Any approved initial assessment from the last six months (starting with assessments created on July 17, 2006 or later) will display on this page. The 'Select' hyperlink will copy that Initial Assessment narrative information and the associated Safety Assessment & Plan (if one exists). If no Assessments meet the criteria or if it is desired to start with a blank Family Assessment and Case Plan, click Create.

**Initial Assessment Selection -- Web Page Dialog**

*eWiSACWIS*      Print      Spell Check      Help

To pre-fill your Family Assessment & Case Plan (FA&CP) with safety threats and narrative fields, please click the Select link adjacent to the appropriate Initial Assessment. To proceed to the FA&CP without pre-filling, click the Create button.

**Initial Assessment Selection**

Date Created	Date Approved	Assessment Result	
06/06/2006 11:15:17	06/07/2006 09:08:25	Substantiated	<a href="#">Select</a>

**Create**      **Close**

## Child Functioning Tab

The Child Functioning Tab contains: the Safety Evaluation questions (pre-filled from the selected Initial Assessment / Safety Assessment & Plan), the Child Functioning narrative from the Initial Assessment, and a section to enter Case Plan goals.

The screenshot shows the 'Family Assessment & Case Plan' form in Microsoft Internet Explorer. The browser title bar reads 'Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin'. The page header includes the 'eWiSACWIS' logo and navigation links for 'Print', 'Spell Check', 'Help', and a question mark icon.

The main form area is titled 'Family Assessment/Case Plan' and contains the following information:

- Case Name: Waukesha, Mother
- Case Number: 51000028
- Effective Date: 06/07/2006
- Status: Pending
- Worker Name: Wutt, Jason
- Approval Date:
- FA&CP Completed: ☐

The 'Child Functioning' tab is selected, showing a sub-tabbed interface with 'Parent/Caregiver Protective Capacities', 'Family Functioning', and 'Tasks & Responsibilities'. The 'Child Functioning' sub-tab is active, displaying the following sections:

- Safety Evaluation**
  - Safety Threats**
    - Child shows effects of maltreatment, such as serious emotional symptoms and lack of behavioral control: ☐ Yes ☒ No
    - Child is fearful of home situation: ☐ Yes ☒ No
    - Child shows no effects of maltreatment such as serious physical symptoms: ☐ Yes ☒ No
- Children**
  - ☒ Waukesha, Son
  - ☐ Waukesha, Daughter
  - Add/Edit** button
- Child Functioning**
  - Describe the child's general functioning and effects of any maltreatment.
  - Describe the first child's general functioning and effects of any maltreatment here.
- Active Goals**

At the bottom of the form, there is an 'Options:' dropdown menu, a 'Go' button, and 'Save' and 'Close' buttons. The browser's status bar at the bottom shows 'Done' and 'Trusted sites'.

## Case Plan Goal Pop-Up Page

This is the page used to enter the goal(s) for the identified participant. The 'Goal' field is user-entered text. Service/Activity is a drop down of 24 items specific to case planning, while Provider/Responsible Person and Specifically Explain Service/Activity are user entered text fields. Insert will insert additional Services/Activities for this specific goal.

Case Plan Goal -- Web Page Dialog

Print

Spell Check

Help

Goal

Participant: Waukesha Son  
Goal: Enter the goal for the first child here. This is user-entered text.

Begin Date: 06/07/2006      Target End Date: 06/07/2007

Services/Activities

Service/Activity:	Daycare	<a href="#">Delete</a>	Row 1 of 1
Provider/Responsible Person:	Happy Children Daycare		
Specifically Explain Service/Activity:	Son Waukesha will attend daycare while the parents are looking for employment, and once employed, while they are working.		

Insert

Save

Close

## Child Functioning Tab

After entering goals, they are displayed at the bottom of the page. All goals entered on the Family Assessment and Case Plan will have a status of **New**. To copy this goal for another Participant, select the Copy Detail hyperlink. This will allow you to select a participant and copy the goal and associated service/activity.

The screenshot shows the 'Family Assessment & Case Plan' window in Microsoft Internet Explorer. The browser title bar indicates it is provided by DHFS - State of Wisconsin. The page header features the 'eWiSACWIS' logo and navigation links for Print, Spell Check, and Help.

The main content area is titled 'Family Assessment/Case Plan' and displays case information: Case Name (Waukesha, Mother), Case Number (51000028), Effective Date (06/07/2006), Status (Pending), Worker Name (Wutt, Jason), and Approval Date. A checkbox for 'FA&CP Completed' is present.

Below this information are four tabs: 'Child Functioning' (selected), 'Parent/Caregiver Protective Capacities', 'Family Functioning', and 'Tasks & Responsibilities'.

The 'Child Functioning' tab contains a 'Safety Evaluation' section with a 'Children' list. Two children are listed: 'Waukesha, Son' (selected) and 'Waukesha, Daughter'. An 'Add/Edit' button is located below the list.

To the right of the children list is a text area for 'Child Functioning' with the instruction: 'Describe the child's general functioning and effects of any maltreatment. Describe the first child's general functioning and effects of any maltreatment here.'

Below the children list is the 'Active Goals' section. It contains a table with the following data:

Goal: Enter the goal for the first child here. This is user-entered text.	Target End Date: 06/07/2007	Status: New	<a href="#">Edit</a> <a href="#">Delete</a> <a href="#">Copy Detail</a>
Service/Activity: Daycare	Provider/Responsible Person: Happy Children Daycare		

An 'Insert' button is located at the bottom right of the 'Active Goals' section.

At the bottom of the page, there is an 'Options:' dropdown menu, a 'Go' button, and 'Save' and 'Close' buttons.

## Child Functioning Tab

After copying, select the radio button next to the participant that received the copied goal to see and/or modify the information.

Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

**eWiSACWIS** Print Spell Check Help

**Family Assessment/Case Plan**

Case Name: Waukesha, Mother Case Number: 51000028 Effective Date: 06/07/2006 Status: Pending  
Worker Name: Wutt, Jason Approval Date: FA&CP Completed: ☐

**Child Functioning** Parent/Caregiver Protective Capacities Family Functioning Tasks & Responsibilities

**Safety Evaluation**

**Children**

☐ Waukesha, Son  
☒ Waukesha, Daughter

**Add/Edit**

**Child Functioning**

Describe the child's general functioning and effects of any maltreatment.  
Describe the second child's general functioning and effects of any maltreatment here.

**Active Goals**

Goal: Enter the goal for the first child here. This is user-entered text.		Target End Date: 06/07/2007	Status: <b>New</b>	<a href="#">Edit</a> <a href="#">Delete</a> <a href="#">Copy Detail</a>
Service/Activity	Provider/Responsible Person			
Daycare	Happy Children Daycare			

**Insert**

Options:  **Go** **Save** **Close**

Done Trusted sites

## Parent/Caregiver Protective Capacities Tab

This tab is identical to the Child Functioning tab. The Safety Evaluation questions are at the top. If an Initial Assessment was selected when creating the Family Assessment & Case Plan, the questions will be pre-filled with the answers from the associated Safety Assessment & Plan. The Parent/Caregiver Protective Capacities will also be pre-filled with text from the Initial Assessment.

The screenshot shows a web browser window titled "Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application is "eWiSACWIS". The main header includes "Print", "Spell Check", and "Help" links. The "Family Assessment/Case Plan" section displays case details: Case Name: Waukesha, Mother; Case Number: 51000028; Effective Date: 06/07/2006; Status: Pending; Worker Name: Wutt, Jason; Approval Date: ; FA&CP Completed: ☐. Below this are four tabs: "Child Functioning", "Parent/Caregiver Protective Capacities" (selected), "Family Functioning", and "Tasks & Responsibilities". The "Parent/Caregiver Protective Capacities" tab contains a "Safety Evaluation" section with "Parent/Caregivers" (radio buttons for "Waukesha, Mother" and "Waukesha, Father", with "Waukesha, Mother" selected) and an "Add/Edit" button. To the right is a "Parent/Caregiver Protective Capacities" section with a text area containing "Describe Parent Caregiver/Protective Capacities: Details." and "Describe the first parent/caregiver's general functioning here." Below this is an "Active Goals" section with a large text area and an "Insert" button. At the bottom, there is an "Options:" dropdown menu, a "Go" button, and "Save" and "Close" buttons. The browser status bar shows "Done" and "Trusted sites".

Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

**eWiSACWIS** Print Spell Check Help

**Family Assessment/Case Plan**

Case Name: Waukesha, Mother Case Number: 51000028 Effective Date: 06/07/2006 Status: Pending  
Worker Name: Wutt, Jason Approval Date: FA&CP Completed: ☐

**Child Functioning** **Parent/Caregiver Protective Capacities** Family Functioning Tasks & Responsibilities

**Safety Evaluation**

**Parent/Caregivers**

☒ Waukesha, Mother  
☐ Waukesha, Father

**Add/Edit**

**Parent/Caregiver Protective Capacities**

Describe Parent Caregiver/Protective Capacities: [Details.](#)  
Describe the first parent/caregiver's general functioning here.

**Active Goals**

**Insert**

Options:  **Go** **Save** **Close**

Done Trusted sites

## Parent/Caregiver Protective Capacities Tab

This is a view of the page after the insertion of Goal(s) and associated Services/Activities. Notice the display in the 'Active Goals' group box.

Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

**eWiSACWIS** Print Spell Check Help

**Family Assessment/Case Plan**

Case Name: Waukesha, Mother Case Number: 51000028 Effective Date: 06/07/2006 Status: Pending  
Worker Name: Wutt, Jason Approval Date: FA&CP Completed: ☐

**Child Functioning** **Parent/Caregiver Protective Capacities** **Family Functioning** **Tasks & Responsibilities**

**Safety Evaluation**

**Parent/Caregivers**

☒ Waukesha, Mother  
☐ Waukesha, Father

**Add/Edit**

**Parent/Caregiver Protective Capacities**

Describe Parent Caregiver/Protective Capacities: [Details](#)

Describe the first parent/caregiver's general functioning here.

**Active Goals**

Goal: Comply with all court conditions as identified in the Court Report	Target End Date: 06/07/2007	Status: <b>New</b>	<a href="#">Edit</a> <a href="#">Delete</a> <a href="#">Copy Detail</a>
Service/Activity	Provider/Responsible Person		
AODA Assessment	Assessment Clinic		
AODA Treatment	Treatment Center		

**Insert**

Options:  **Go** **Save** **Close**

Done Trusted sites



## Family Functioning Tab

The Family Functioning tab works the same as Child Functioning and Parent/Caregiver Protective Capacities. The narrative section pre-fills from the selected Initial Assessment. Again, the inserted Goals appear in the Active Goals group box.

Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

**eWiSACWIS** Print Spell Check ABC Help ?

**Family Assessment/Case Plan**

Case Name: Waukesha, Mother Case Number: 51000028 Effective Date: 06/07/2006 Status: Pending  
Worker Name: Wutt, Jason Approval Date: FA&CP Completed: ☐

**Child Functioning** **Parent/Caregiver Protective Capacities** **Family Functioning** **Tasks & Responsibilities**

**Family Functioning**

Describe the family's general functioning, strengths and current weaknesses. Consider the family's cultural context.

Describe the family's general functioning here.

**Active Goals**

Goal: Safe and stable family relationships	Target End Date:	Status: <b>New</b>	<a href="#">Edit</a> <a href="#">Delete</a> <a href="#">Copy Detail</a>
Service/Activity	Provider/Responsible Person		
Counseling	Family Counseling Clinic		

**Insert**

Options:  **Go** **Save** **Close**

Done Trusted sites

## Tasks & Responsibilities Tab

The Safety Decision group box is pre-filled/calculated based upon the answers to the Safety Evaluation questions. Additional Tasks and Responsibilities is an optional user-entered text field. The Family Service Level is required and is used to indicate the level of service this family requires based on their circumstances. Once the Family Assessment & Case Plan tabs have been completed, the two templates available under the Options drop down should be opened. These templates are: (Case Plan Summary) and (Family Assessment, Case Plan, & Safety Assessment).

The screenshot displays the 'eWiSACWIS' web application interface within a Microsoft Internet Explorer browser window. The title bar reads 'Family Assessment & Case Plan - Microsoft Internet Explorer provided by DHFS - State of Wisconsin'. The application header includes the 'eWiSACWIS' logo and navigation links for 'Print', 'Spell Check', 'Help', and a question mark icon.

The main content area is titled 'Family Assessment/Case Plan' and contains a form with the following fields:

- Case Name: Waukesha, Mother
- Case Number: 51000028
- Effective Date: 06/07/2006
- Status: Pending
- Worker Name: Wutt, Jason
- Approval Date:
- FA&CP Completed: ☐

Below this information is a tabbed interface with four tabs: 'Child Functioning', 'Parent/Caregiver Protective Capacities', 'Family Functioning', and 'Tasks & Responsibilities'. The 'Tasks & Responsibilities' tab is currently selected.

Under the 'Tasks & Responsibilities' tab, there are three main sections:

- Safety Decision**: A section with a heading 'One or more factors that negatively affect safety are identified:'. It includes radio buttons for 'Yes' and 'No', and a label 'Safety Decision: Unsafe'.
- Additional Tasks and Responsibilities**: A section with a heading 'Describe any additional tasks or responsibilities (e.g. transportation, other case management responsibilities, etc.) that will assist the family in achieving the identified goals:'. It contains a large text area with the placeholder text 'Additional tasks and responsibilities are entered here.' and scrollbars.
- Family Service Level**: A section with two labels: 'Previously established Family Service Level: Intensive' and 'Current Family Service Level: Intensive' (with a dropdown arrow). Below these is a label 'Provide Justification for Family Service Level:' followed by a text area containing the text 'Intensive due to the significant AODA issues, lack of income, and lack of housing. The family is in crisis.' with scrollbars.

At the bottom of the form, there is an 'Options:' section with a dropdown menu set to 'Family Assessment, Case Plan & Safety Assessment' and a 'Go' button. To the right are 'Save' and 'Close' buttons.

The browser's status bar at the bottom shows 'Done', a lock icon, and the text 'Trusted sites'.

# Case Plan Summary Template

This is a summary of the Goals and associated Services/Activities. The safety threats and narrative sections are NOT part of this template.

51000386.0.rtf - Microsoft Word

File View Window Type a question for help

Spell Check Copy From Bookmarks Close and Return to eWISACWIS

1 2 3 4 5 6 7 8

**CASE PLAN SUMMARY**

Case Name <b>Waukesha, Mother</b>	Case Number <b>51000028</b>
Effective Date <b>06/07/2006</b>	Worker Name <b>Wutt, Jason</b>
	County <b>Waukesha</b>

**I. CHILD GOALS**

Child's Name <b>Waukesha, Son</b>	
Goal <b>Enter the goal for the first child here. This is user-entered text.</b>	
Begin Date <b>06/07/2006</b>	Target End Date <b>06/07/2007</b>
Service / Activity Category: <b>Daycare</b>	
Specifically explain service / activity: <b>Son Waukesha will attend daycare while the parents are looking for employment, and once employed, while they are working.</b>	
Responsible person / provider: <b>Happy Children Daycare</b>	

Child's Name <b>Waukesha, Daughter</b>	
Goal <b>Enter the goal for the first child here. This is user-entered text.</b>	
Begin Date <b>06/07/2006</b>	Target End Date <b>06/07/2007</b>
Service / Activity Category: <b>Daycare</b>	
Specifically explain service / activity: <b>Son Waukesha will attend daycare while the parents are looking for employment, and once employed, while they are working.</b>	
Responsible person / provider: <b>Happy Children Daycare</b>	

Page 1 Sec 1 1/3 At 1.1" Ln 6 Col 1 REC TRK EXT OVR English (U.S)

# Family Assessment, Case Plan and Safety Assessment

This template contains all of the information entered on the Family Assessment and Case Plan page, including safety, narrative, goals, and services/activities.

51000391.0.rtf (Read Only) - Microsoft Word

File View Window Type a question for help

Spell Check Copy From Bookmarks Close and Return to eWISACWIS

1 2 3 4 5 6 7 8

**FAMILY ASSESSMENT, CASE PLAN AND SAFETY ASSESSMENT**

Case Name <b>Waukesha, Mother</b>	Case Number <b>51000028</b>
Effective Date <b>06/07/2006</b>	Worker Name <b>Wutt, Jason</b>
	County <b>Waukesha</b>

**I. CHILD FUNCTIONING**

Safety Assessment:

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Child shows effects of maltreatment, such as serious emotional symptoms and lack of behavioral control.
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Child is fearful of home situation.
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Child shows effects of maltreatment such as serious physical symptoms.

For each child, describe the child's general functioning and effects of any maltreatment.

**Waukesha, Son**  
Describe the first child's general functioning and effects of any maltreatment here.

**Waukesha, Daughter**  
Describe the second child's general functioning and effects of any maltreatment here.

**Goals**

Child's Name  
**Waukesha, Son**

Goal  
Enter the goal for the first child here. This is user-entered text.

Begin Date  
**06/07/2006**

Target End Date  
**06/07/2007**

Service / Activity Category:  
**Daycare**

Specifically explain service / activity:  
**Son Waukesha will attend daycare while the parents are looking for employment, and once employed, while they are working.**

Responsible person / provider:  
**Happy Children Daycare**

Page 1 Sec 1 1/3 At 0.3" Ln 1 Col 1 REC TRK EXT OVR English (U.S)

## Complete Safety Assessment & Plan

In order to Approve/complete the Family Assessment & Case Plan, the associated/system generated Safety Assessment & Plan must be accessed from the outliner and completed (including checking the 'Completed' checkbox). Once this is complete, access the Family Assessment & Case Plan again, check the FA&CP Completed checkbox, and approve. Both pieces of work will be approved if the above instructions are followed.

